



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

Mar 27, 2023

Attended: Sean Kidd, Kerry Mothersill, Joseph Pellizzari, Amanda Pontefract, Stephanie Greenham, Jane Heintz-Grove, Kelsey Collimore, Benjamin Diplock

Regrets:

1. Approval of Minutes from Feb 27, 2023 - All
2. Approval/ Additions to Agenda (All)
3. Chair's Report (Sean)
 - Discuss broader membership engagement and f/u from the last CoP.
 - Early planning for the conference.
 - TBD reach out to panelists in the near future.
 - Hybrid arrangements available – Sean to review technical options.
 - Comments that it would be good to include people who can only attend virtually.
 - Awards communications follow up and planning.

- Need to communicate awards ASAP – standing awards Fellow Status & Excellence awards
- Note: plaque for awards cost approx. \$270. Time to reevaluate this expense?
- What does a few hundred dollars mean for psychologists? Better acknowledgement through plaque or certificate? Plaque represents tradition and is a tangible recognition.
- Sean suggested providing business to a social enterprise to create plaque. Add meaning to process.
- Idea: put picture of the plaque in the newsletter.
- **Consensus – remain with giving a plaque with awards.**
- Funds with new award, need to consider funds with ‘old’ awards
- Need to define new award – discussion on wording. Kerry to draft wording for award and will send to the group for review/edits.
- **Goal – communicate the information on the award by next week March 31, 2023**
- Providing awards/ reminder – nominee not awarded one year is automatically considered for the same award for the next year.
- How do we distinguish between the Excellence category versus the Fellow category? Do we have any fellows of the section currently? It is in the terms of reference for the section. Combine the 2 awards? If someone receives the excellence award, perhaps they automatically become a fellow?
- Idea – recognize students on executive. Lunch? Certificate?
- Ben to provide support/info for student award.
 - Ben suggestion – 2 merit awards and 1 travel award? Increase by 1 merit award
 - Awards process – note sent to student list serve, respondent provides a 1 page summary for their submission.
 - Travel award – given by lottery.
 - Need to review criteria for all of the student awards.
 - Stephanie to send details on student awards to Ben.
 - Value of student awards set to increase – need to reference prior minutes on amount we decided to increase to.

4. Reports from Executive

a. Communications Report (All)

- Strategy discussion
 - discuss how to increase membership
 - How do we bring the group together?
 - Presentation on the points from the CoP meetings? To frame the discussion.
 - Open forum, lunch and learn style
 - Q – do we stick to section members or do we open to wide membership

- Timing? - mid-late May? Or September 2023? Session at CPA?
 - Target – May 15, 2023 1:00
 - Goal – increased awareness of section activities, recruit new members.
- Review newsletter process and commentary
 - Reflected CoP meeting
 - Group reviewed newsletter prior to meeting
- Stephanie – reviewed request for the PHHC group to have a communication sent to Ontario members from a contact at Western.

b. Secretary – Treasurer’s Report (Jane)

- Balance \$6069.81
- Plan to expense dollars for awards at conference
- Suggestion – cover a student lunch? Student group for social and ‘beverages’?

c. Student Report (Benjamin)

- Communications & engagement
 1. Social media campaign active,
 2. Good mix of students from across the country participating on student executive.
- Question – how many student members?
- Idea – Job fair? Info session for students with Q & A for students? What is needed, appreciated? What is..... health psych etc.
- Conference review
- Residency finance survey – brief review: document was produced based on the survey. Not enough funds for residents to feel financially supported. 150 Residents completed the survey. 1 page summary available. Helpful for directors and institutions to review for budget planning.
- Amanda has also gathered data on compensation for residents and compiled on a table. This is available for review.

5. Meeting schedule (All)

- a. Next meeting –April 24 , 2023 1:00 EST

6. Adjournment

